



Licensing Team
4th Floor Laurence House
1 Catford Road
London
SE6 4RU
020 8314 6400

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Babel Silk Limited

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

PL 0313

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
35 Dartmouth Road
Forest Hill

Post town	London	Postcode	SE23 3HN
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Telephone number at premises (if any)	N/A
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Non-domestic rateable value of premises	£22,400
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Part 2 – Applicant details

Daytime contact telephone number			
E-mail address (optional)			
Current postal address if different from premises address			
Post town	London	Postcode	

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
08	06	2023

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

Internal alterations to the internal layout at ground and cellar/lower ground levels, together with an extension of hours.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u>		
Mon					
Tue					
Wed					
			<u>State any seasonal variations for performing plays (please read guidance note 4)</u>		
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details (please read guidance note 3)</u>
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events (please read guidance note 4)</u>
Tue			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)</u>
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u> <u>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)</u> <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur								
Fri								
Sat						Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun								

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)</u>	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here (please read guidance note 3)</u>					
Mon								
Tue								
Wed						<u>State any seasonal variations for the playing of recorded music (please read guidance note 4)</u>		
Thur								
Fri								
Sat						<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Sun								

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				
			State any seasonal variations for the performance of dance (please read guidance note 4)	
			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)	

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 6)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sat						
Sun						

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	09:00	23:00			
Tue	09:00	23:00			
Wed	09:00	23:00			
Thur	09:00	01:00			
Fri	09:00	02:00			
Sat	09:00	02:00			
Sun	09:00	23:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) An additional hour on the Thursday, Friday, Saturday and the Sunday of a bank holiday weekends together with an additional 2 hours on Christmas Eve and New Years Eve.		

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).</p> <p>N/A</p>
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Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	08:00	23:30	
Tue	08:00	23:30	
Wed	08:00	23:30	
Thur	08:00	01:30	
Fri	08:00	02:30	
Sat	08:00	02:30	
Sun	08:00	23:30	

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

An additional hour on Thursday, Friday, Saturday and Sunday of bank holiday weekends. An additional 2 hours on Christmas Eve and New Years Eve.

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

No conditions to be removed, however, we request to adjust under Annex 2 in Premises Licence ...

Paragraph 3:
 "Toughed glass shall be used..."
 Please add "Toughed glass 'or similar such as polycarbonate' shall be used..."

Paragraph 8:
 "Children under the age of 16 shall not be permitted to enter the premises after 19:00"
 Please adjust to 21:00

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

We have considered all four licensing objectives and have listed below, in detail, the steps we will carry out in order to prevent crime and disorder, keep the public safe, prevent public nuisance and protect children from harm.

b) The prevention of crime and disorder

Providing a 30 minute extension of opening hours after the end of the sale of alcohol will promote gradual and orderly dispersal of customers.

No less than fourteen days' notice will be provided to the council and police when 'event days' are planned.

No use of drinks promotions such as 'happy hours'

Active involvement in any local 'pub watch' scheme.

A CCTV system shall be installed at the premises, both inside and out, which continually records whilst the premises is open for licensable activities. At least one camera to be placed on entry/exit points and the Bird in Hand Passage which is capable of capturing an image suitable for evidential purposes.

The CCTV system shall have motion sensitive sensors to allow the capture of any persons on the premises outside of the licensable times. (This is for crime prevention purposes.)

Any CCTV images shall be retained for a period of thirty one (31) days and be made available on request to any Police Officer, Police Community Support Officer or responsible authority as soon as practicable and within 48 hours.

Staff shall be fully trained in the operation of the CCTV and there will be at least one person on duty during trading hours who is able to provide a recording of any incident at the request of the Police and/or Local Authority.

Notices informing customers of the operation of CCTV shall be prominently displayed.

Notices requesting that customers respect the local residents and vacate the area in a quiet orderly manner.

The lower trading area shall provide an active frontage on to Bird in Hand Passage to increase passive surveillance, lighting and general street presence onto the public highway.

The Licence Holder shall contact the Local Policing Team responsible for the area in which the shop falls every three (3) months or sooner to discuss any issues of Anti-social behaviour to promote the licensing objective of 'Prevention of Crime and Disorder'.

c) Public safety

The pub will have a health and safety policy which meets all prevailing legislation.
The premises fronts onto a well-lit, busy pedestrian high street, with good transport link both day and night.

The pub has a strict anti-drugs policy.

In the interest of any persons feeling unsafe, vulnerable, or threatened a poster for 'Ask Angela' will be prominently displayed in bathrooms to remind customers that staff are available to help if needed, together with Antic's own ArkHaven scheme which will signpost the public house as being a safe space upon the high street.

d) The prevention of public nuisance

A sound limiting device will be installed and will be used at all times that relevant regulated entertainment is taking place and this will be set and sealed at a level approved by an acoustic consultant with only the premises license holder, or a nominated deputy and the designated premises supervisor will have access to the sound limiting device.

A contact telephone number and email address will be made available to local residents and businesses on our website which they can use to report any issues to a responsible person at the premises. The phone line should be available at all times the license is in use.

The side passage area and all external trading areas will not be used for trading activities after 22:00 on any day and all windows and doors shall be closed at this time.

A customer dispersal policy will be implemented in order to minimise noise disturbance to local residents from customers leaving the premises.

Prominent notices close to the exit doors, requesting patrons to leave the premises quickly and quietly will be displayed.

Staff who depart late at night or in the early hours of the morning when the business has ceased trading, will conduct themselves in such a manner as to avoid causing disturbance to nearby residents. This includes the loading and unloading of artists' equipment.

Commercial deliveries, collections, and storage/disposal of waste, including beer deliveries, refuse collections and storage / disposal of waste and recyclables in external areas will be restricted to normal working hours between 7am and 7pm.

Procedures will be in place to ensure external areas immediately around the premises will be kept clear of litter. Regular patrols of the area outside the premises should be undertaken by staff to clear any litter attributable to the premises as well as not attributable to the premises.

A noise management policy will be in place setting out sound attenuation measures to prevent or control music, singing and speech noise breakout from the premises.

All staff will be trained on the content of the policy to ensure a commitment to good noise management and a record will be kept.

c) The protection of children from harm

1. The premises will be run as a family friendly public house with all staff trained in the responsible sale of alcohol within the law and the protection of minors.

Staff training will be recorded, and refresher training provided at least yearly.

The training will cover:-

- acceptable forms of proof of age,
- how to refuse a sale to persons under 18 years-of-age, and
- how to record such a refusal in the refusals register.

Training records will be made available on request to Police and officers of responsible authorities.

2. When a refusal to sell alcohol takes place the member of staff involved will record in a refusal register:-

- the date and time of refusal,
- the type of alcohol requested,
- a description of the customer,
- reason for refusal, and
- the name of the member of staff.

The refusal register will be reviewed from time-to-time by the businesses management.

The management will record the date and time of review and note any actions that appear to be needed to protect young people from harm.

3. The business will operate a Think/Challenge 25 age verification scheme where anyone who appears to be under the age of 25 will be asked for proof-of-age.

Proof-of-age will also be requested if a member of staff is unsure of a customer's age.

The only acceptable forms of proof-of-age are:-

- passport,
- photographic driving licence, or
- a PASS hologrammed proof-of-age card.

Posters will be displayed advising both staff and customers that the Think/Challenge 25 scheme operates on the premises and warning adults not to buy alcohol for those under 18 years-of-age.

Checklist:

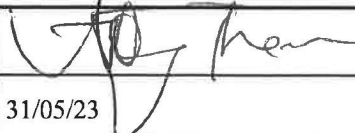
Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	31/05/23
Capacity	Director

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)	

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.